## Troops to Teachers Online Registration and Password Assistance Information

To reduce technological issues with the Online Registration, the following is recommended:

- Enable JavaScript
- Allow pop-up windows from the TTT Online Registration Website
- > Save information after each section. Periodically the registration may time out.
- The Troops to Teachers online registration works with most updated browser programs. If you encounter a non-compatible browser program even after managing the settings for JavaScript and Pop-Ups to be enabled and unblocked, please try another browser.
- ➤ Be advised that some browsers will call for a URL of the site you wish to allow for pop-ups. The URL for new TTT candidates is:
  - https://secure.doded.mil/TTTRegistration/RegistrationCreateUsernamePassword.aspx.

Thank you for your interest in Troops to Teachers (TTT). Before you begin the registration process, have the following information handy:

- ➤ Military Service Information (to include warzone information)
- Education (there is no minimal education requirement to become a member of TTT)
- Teacher Certification (if applicable) or Career Technical Teaching Interest (optional)
- Pre K-12 Education Related Employment (if applicable)

To begin the online registration process, visit <a href="www.proudtoserveagain.com">www.proudtoserveagain.com</a> and select Click here to register with Troops to Teachers. You must accept the privacy notice to enter the registration. To create a user name and password, complete the following steps:

- Fill in your name, date of birth, gender and email addresses. Click **Save & Continue**.
- Type in the 8 alphanumeric characters shown in the security graphic. Click **Validate**.
- Your user name will be displayed. The registration software **DOES NOT** allow the Cut/Copy & Paste function so **Write down** your user name below as it will be needed to establish a permanent password.

User Name Temporary Password

 Click Next to display your temporary password. Write temporary password in the box above and Click here to open the Login Page.



WRITE DOWN YOUR <u>USER NAME</u> AND <u>TEMPORARY PASSWORD!!!</u> THE ONLINE REGISTRATION WILL NOT ALLOW YOU TO USE THE "CUT/COPY AND PASTE" FUNCTION. Any attempt to "cut/copy and paste" will result in you NOT being able to continue your registration without calling the national office to have your password reset.

- Type in user name and temporary password. Click **Login**
- The TTT Online Registration for Returning Users screen will appear even if you are a new user. Click on the prompt **to change password.**

\*\*Be sure to maintain your user name and password <u>UNTIL</u> entire registration is submitted as they will be needed to access your registration at a later date if you are unable to complete in one session.\*\*

- Change password as directed and Click Submit
- Complete the Security Question as directed and Click **Submit Answers.** This will take you to the TTT Online Registration Home Screen. Located on the left side of this screen are the navigation options. Use these options to move from section to section. *Do not attempt to "tab back" from screen to screen.*

